

25X1

cy 4 of 4
2 July 1956

MEMORANDUM FOR: Project Director of Personnel

SUBJECT : [] Recommendation for Promotion

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1. [] has demonstrated a capacity considerably beyond the requirements of his current assignment. He has ably handled the office in the absence of both [] and myself. It is my opinion that he currently performs duties more in the category of Special Assistant than Clerk. [] has been in the grade of GS-6 one year as of 3 July 1956.

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2. In view of the foregoing, I therefor strongly recommend his promotion to grade GS-7.

[]
Director of Materiel

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CFW:vt (2 July 1956)

Dist: Orig & 1 - addressee

cc - LO, cy 3

- Chrono, cy 4 ✓